**YOUR NAME**

**Contact address:G-44 Cosmos Plaza F.B.Area Block-10 North- Karachi.
E-mail:yourmail@jobz.pk**| **cell: +92345 0000 000**|**res: +9221-0000000**|

**Objective**

*To work at a progressive position that offers opportunities to grow.*

*To work at that position this gives me opportunities to utilize my capabilities*

**Work Experience**

* Computer Operator of Trade Testing Board.(Current)
* Computer Teacher in Private Computer Training Center. (1 Year)
* Computer Hardware In charge NCA (*New Computer Aid*). (7 Months)
* Computer Teacher in New Shining Star Secondary School. (3 Months)

**Academic Qualification**

* M.A in English form University of Karachi. (Current)
* Graduation. (B.com) in 2nd division from University Of Karachi. (2009)
* Intermediate (Computer Science) in 2nd Division from *Islamia Govt. Degree Science College*. (2006)
* Metric Science in 1st Division from *Hasan Nizami Public Sec. School*. (2003)

**Professional Training**

* Four Months training as Computer Operator Form(Govt. of Sindh T.T.C)

**Professional Certifications**

* Diploma in INFORMATION SYSTEM form Karachi University. (2011 Current)
* S-II Level Certificate in Computer Operator. (Computer Operator, Internet, Installation & Hardware)
* ADVANCE DIPLOMA IN INFORMATION TECHNOLOGY(D.I.T One Year)
* Certificate in GRAPHICS DESIGNING (by Govt. of Sindh SDC)

**Projects & Expertise**

* Graphics Designing on Adobe Photoshop, Adobe Illustrator, Adobe Flash.
* Expert in MS Word, Ms Excel, MS Power Point, Ms Access Database, Internet with email.
* Hardware & Networking.
* VB.Net &MS Visual Basic 6.0 Database Administrator.
* C Language.

**Special Interest**

* Reading and Learning latest technology in Computer system.
* Get advance knowledge in Information Science.
* Divining Professional.
* Web Technologies and Security Systems.