

# Azad Govt. of the State of Jammu & Kashmir

## FINANCE DEPARTMENT

### APPLICATION FORM



POST APPLIED FOR \_\_\_\_\_

Passport Size  
Photograph

**Instructions:**

1. The application form duly completed and accompanied by a pay order of the prescribed value drawn in favour of the DDO Finance Department should be sent to the Section Officer Finance (Admin.) not later than the due date.
2. Please fill in each column clearly and completely. Use additional sheet/s. if necessary.
3. The application form should be duly completed, and signed by the applicant.
4. Attested copies of testimonials should be submitted with the application.
5. Canvassing in any form will disqualify the candidate.

1: Name (in block letters) \_\_\_\_\_

2: Father's Name (in block letters) \_\_\_\_\_

3: Marital Status \_\_\_\_\_ 4: Date of Birth \_\_\_\_\_

5: Age (on closing date) \_\_\_\_\_ 6: Domicile \_\_\_\_\_

7: Address: - i) For Correspondence \_\_\_\_\_

ii) Residential Address \_\_\_\_\_

8: Phone No \_\_\_\_\_ 9: Cell No. \_\_\_\_\_ 10: Email \_\_\_\_\_

11: Pay Order No. (Attach in original) \_\_\_\_\_

Date \_\_\_\_\_ Amount \_\_\_\_\_

12: a) Religion \_\_\_\_\_ b) – Nationality \_\_\_\_\_

c) National Identity Card No \_\_\_\_\_

13: **Education:** Give particulars of all examinations passed, degrees obtained from University and other Institutions.

Sr. No	University/ Board	Passing Years	Division / Grade	Marks		Main Subjects
				Maximum Marks	Marks Obtained	
1						
2						
3						
4						
5						
6						

**14: Experience**

Starting with your present post. Put in reverse order employment and significant experience which relates to Public Finance, Tax Policy and Management. ToRs of the position is given at **Annex "A"**.

Name of Post	Department / Organization	Scale /Grade	Period		Description of your work
			From	To	

**15: Research/Training**

Give particular of research work and trainings.

Research Work/Training

**16: References**

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**17: List of Testimonial attached**

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**18: Certificate**

It is hereby certified that all information given in this application form is correct and nothing relevant has been concealed.

Date \_\_\_\_\_

Signature of Candidate \_\_\_\_\_