

**APPLICATION FOR THE POST OF
VICE CHANCELLOR
(I.T University of the Punjab)**
(Please fill the form by typing out)



1. **Name:** _____
2. **Father's Name:** _____
3. **CNIC #:** _____
4. **Domicile:** _____
5. **Contact:** **Land Line:** _____ **Mobile:** _____
6. **Email:** _____
7. **Present Position:** _____
8. **Address:** _____
9. **AGE:**

Date of birth			Total age on last date of application		
Day	Month	Year	Years	Months	Days

10. QUALIFICATION:

	PhD	
	Foreign	Local
Name of University		
Field of PhD		

11. PUBLICATIONS: (Please attach list with complete details):

Publications		
Foreign	Local	Total

12. EXPERIENCE:

Academic			
Designation/ Position	From (dd.mm.yyyy)	To (dd.mm.yyyy)	Total Duration (years.months.days)

Administrative			
Designation/ Position	From (dd.mm.yyyy)	To (dd.mm.yyyy)	Total Duration (years.months.days)

SELF ASSESSMENT BY THE APPLICANT IN ACCORDANCE WITH THE SHORT-LISTING CRITERIA

1 Academic Qualification = (35 Points)				
		Max Points	In your opinion, how many points should be awarded to you? (please indicate)	Please provide justification/ reason
PhD	- PhD from the Top 100 QS Ranked Universities of the World = 31 points - PhD from the Top 101-300 QS Ranked Universities of the World = 29 points - PhD from the Top 301-500 QS Ranked Universities of the World = 27 points - PhD from an HEC recognized or UNESCO listed institution = 25 points - PhD in the relevant field of the University = 04 Points Note: The most current, publicly available QS Ranking will be referred to while allocating points	35		

***Disclaimer:** The self-assessment Marks are only for indicative purposes. Only the marks awarded by Higher Education Department, in accordance with the notified criteria and guidelines, duly approved by the Search Committee shall be valid and final

2 Professional & Leadership Experience = (30 Points)			
	Max Points	In your opinion, how many points should be awarded to you?	Please provide justification/ reason

			(please indicate)	
Experience can be in any one or in a combination of the following two categories	• 3 points for every year in a full-time senior leadership position (e.g. VC, Pro VC, Dean or equivalent position) • 2 points for every year as Chairmen/ HoD / Director of University Department / Center, Registrar, Treasurer, Controller of Examinations, Principal of a constituent college, university Professor or equivalent position	30		
a) Experience in a senior academic, research or management leadership position in teaching/ research institutions b) Experience in senior leadership position in a large public or private sector organization such as DG, Director, CTO, CFO, COO,CEO or equivalent position	• 3 points for every year in a full-time senior leadership such as CEO, DG or equivalent first tier position • 2 points for every year as Director or equivalent 2nd tier position			
3 Publications (35 Points)				
		Max Points	In your opinion, how many points should be awarded to you? (please indicate)	Please provide justification/ reason
Research Articles, Publications, Conference Proceedings, Books / Book Chapters /Patents	• 2 points per research article / publication / conference proceeding in peer reviewed journals / conference proceedings listed in ISI Web of Science, SCOPUS or HEC recognized foreign and local journals • 2 points per Book Chapter and 4 points per Book published by international academic publishers of repute, listed on the SENSE ranking of academic publishers and books recognized by HEC • 2 points per patent listed by World International Property Organization (WIPO)	35		

Note:

1. In case of overlapping experience within 2(a) and 2(b), the highest score in any category will be counted towards determining the merit of candidates
 2. Only full-time teaching / administrative / management experience will be considered. Additional Charge will not be considered while calculating experience
 3. Certified Profile of large public or private organization, as described in **Annex-A** will be provided by the applicants.
 4. “Equivalent” position will be decided by the Search Committee on a case-to-case basis
 5. The Search Committee will examine / determine the validity of the Research Articles; Books / Book Chapters **OR** may appoint a Technical Review Committee from PHEC for this purpose. Candidates will provide undertaking that points being claimed for a Research Article, Publication, Conference Proceeding are not being additionally claimed for a book / book chapter or vice versa
- Further clarity of criteria is available in ‘Details of Criteria’ – placed as Annex A. If any question arises as to the interpretation of any of the provisions of the short-listing criteria, it shall be referred to the Search Committee for clarification and final decision

Qualification Points = 100 (35+30+35)

Top 10 Candidates scoring 75% marks (75 points) will be short-listed for the interview

The qualification points obtained during the short-listing process will carry 50% weightage in the Total Points

Interview Points = 100

The points obtained during the Interview will carry 50% weightage in the Total Points

Total Point = 100 (50% of Qualification Points + 50% of Interview Points)

CHECKLIST OF DOCUMENTS ATTACHED:

Sr. No.	Detail	Attached (Yes/No)
1	Certified Copies of educational certificates / degrees/ diplomas	
2	Certified teaching experience letters clearly stating duration of position	
3	Certified administrative experience letters clearly stating duration of position	
4	Certified Profile of large public or private organization, as described in <u>Annex-A to the Criteria</u> (if applicable)	
5	List of research publications. Certified copies of first page and index of research journals	
6	Undertaking that points being claimed for a Research Article, Publication, Conference Proceeding are not being additionally claimed for a book / book chapter or vice versa	
7	A detailed Curriculum Vitae clearly highlighting all elements of eligibility criteria and personal attributes	
8	Three recent passport size photographs	

13. A 750 to 1000 written statement by the candidate on the point **“Why you may be appointed as a Vice Chancellor?”**

SIGNATURE: _____

Date: _____