



# WOMEN UNIVERSITY, SWABI

URL: [www.wus.edu.pk](http://www.wus.edu.pk)

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## JOB APPLICATION FORM FOR TEACHING POSITIONS

Advertisement No: \_\_\_\_\_

Post Applied for: \_\_\_\_\_

I. Personal Information							
1. Name (Block Letters):		2. Father's Name (Block Letters):		3. CNIC Number:			
4. Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		5. Domicile:		6. Place of Birth:			
7. Permanent Address:			8. Present/Mailing Address:				
9. Date of Birth (day/month/year):		10. Nationality:		11. Religion:		12. Marital Status:	
13. Phone (a) Residential (b) Official				14. Mobile Number:			
15. E-mail address:				16. Marital Status:			

II. Academic Qualification								
S#	DEGREE/ CERTIFICATE	Major/ Subjects	Board/ University	Year of Passing	Total Marks	Obtained Marks	Division/ Grade	Percentage
1.	Matriculation							
2.	Intermediate							
3.	Bachelors (14 years educ.)							
4.	Masters/ BS (16 years educ.)							
5.	M.Phil./MS							
6.	PhD							
7.	Post Doctorate							
8.	Any Other							

**III. Distinction (Awards/ Medals/Certificates with detail)**

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**IV. Professional Qualification/Training/Certificates/Others;**

S#	Title of Training/ Course	Diploma/ Certificate	Field of Study	Institution	Grade / Division
1					
2					
3					
4					
5					

*\*Attach additional sheet if required*

**V. Employment Record (Start from current position)**

S#	Name of Institute/Organization	Designation	BPS	Nature of Job (Permanent/Temporary/Contract/Fixed Pay)	Job Description (Teaching / Research / Admin)	Duration Time		
						Dates		Period
						From	To	YY-MM-DD
1								__-__-__
2								__-__-__
3								__-__-__
4								__-__-__
5								__-__-__
6								__-__-__
7								__-__-__
<b>Total*</b>						Years: _____ Months: _____ Days: _____		

*\*Total Experience till closing date of application. Attach additional sheet if required*

**VI. Research Publications****(a) National/ International Journal Papers**

S#	Name of Author (s)	Complete Name of Journal and Address with ISSN (Print) No.	Title of Publication	Vol. No. & Page No.	Category W/X/Y/Z	Year Published
1.						
2.						
3.						
4.						
5.						
6.						
7.						

**(b) National/International Conference Papers**

S#	Title of Publication	Conference	Date	Venue
1				
2				
3				
4.				
5.				
6.				
7.				

**(c) Text Books / Chapters Written;**

S#	Title of Publication	Subject/Description	Publisher (if any)
1			
2			
3			
4			

*\*Attach additional sheet if required*

VII. Research Projects					
S#	Title of Research Project	Contribution to Project (PI / Co. PI)	Funding/ Sponsoring agency	Status of project (Completed/Secured etc)	Total cost of project
1					
2					
3					

*\*All documents relating to research project including approval and sponsor letter(s) must be attached*

*\*Attach additional sheet if required*

VIII. Details of Workshop/Seminars/Conferences participated/attended during last five years;					
S#	Seminar/Workshop/ Conference	Organizer(s) and Location	Period		Participation Type
			From	To	
1					
2					
3					

*\*Attach additional sheet if required*

IX. Country Visited			
Sr #	Name of Country	Duration	Purpose of Visit

X. References (Academic/Professional)	
Reference-1	Reference-2

XI- Bank Draft / Receipt No.: \_\_\_\_\_ (Please attach in original)

Amount in PKR: \_\_\_\_\_ Date: \_\_\_\_\_

**Declaration:**

It is hereby certified that information given in this application form is correct and nothing relevant has been concealed.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

**XII- Check-List of testimonials attached:**

- 1. N.I.C
- 2. SSC (DMC/Transcript + Certificate)
- 3. FA/F.Sc (DMC/Transcript +Certificate)
- 4. BA/BSc (DMC/Transcript + Degree)
- 5. MS/MSc/BS (Transcript +Degree)
- 6. M.Phil/MS (Transcript +Degree)
- 7. PhD (Transcript + Degree)
- 8. List of Publications/ Research Papers
- 9. Experience Certificate(s)
- 10. NOC (for In-service candidate)
- 11. Other documents:  
\_\_\_\_\_   
\_\_\_\_\_   
\_\_\_\_\_

**Please Send Application Form to:**  
  
**Additional Registrar  
Women University, Swabi  
Gulo Dehri, Topi-Road, Swabi  
Khyber Pakhtunkhwa, Pakistan  
Phone No. 0938-221193**

**GENERAL INSTRUCTIONS / INFORMATION:**

- 1. Applications must reach to the office of the undersigned on or before 05 June, 2020. Incomplete applications or applications received after the due date will not be considered.
- 2. Please fill the Application Form properly with complete and correct information. DO NOT leave any field blank, otherwise your application may not be considered.
- 3. Incorrect, false or forged information may result in cancellation of your candidature at any stage, even after employment, and also proceeding of a legal action.
- 4. Original Receipt of Bank draft/Online deposit, Attested photocopies of all DMCs, degrees, certificates, experience certificates, CNIC, four recent passport size photographs, must be attached with the Application Form.
- 5. Contact number, Postal and Email addresses must be written clearly on the application form. Any change in contact detail must be reported immediately to the Registrar Office.
- 6. Candidates applying for more than one position should submit separate forms with all relevant copies and separate bank draft/receipt