



THE UNIVERSITY OF BUNER

www.ubuner.edu.pk

JOB APPLICATION FORM (BPS-17 & Above)

(To be filled in by the candidate)

Attach Three
Attested
Photographs

Advertisement No: _____

POSITION APPLIED FOR: _____

Field of Specialization: _____

Instructions: This application form, duly completed should be submitted to the Registrar, The University of Buner on or before the due date along-with:

- Photocopies of certificates, degrees, detail marks certificate, domicile and other relevant documents.
- Persons already in employment should submit their application forms through proper channel along-with NOC issued by the competent authority.
- Incomplete application forms and those received after the due date will not be entertained.
- Use additional sheets, if required.
- Please fill each row and column in this proforma very carefully and no column should be left blank.
- If a row or a column is not relevant, write "Not Applicable" or "NA".

NAME: _____ F/NAME: _____

Date of Birth: _____ (dd/mm/yyyy) Age: _____ (till the closing date of application)

Domicile/District: _____ Contact# _____ Email: _____

Nationality: _____ Marital Status: _____ CNIC No: _____

Position/Distinction at University Level (Gold Medal, Silver Medal and Bronze Medal only): _____

Mailing Address (For Test, Interview Call): _____

Permanent Address: _____

1. ACADEMIC RECORD:

SR#	DEGREE/ CERTIFICATE	MARKS OBTAINED	TOTAL MARKS	PERCENTAG E/ CGPA	Date of Obtaining Degree	Division or Grade	BOARD/INSTITUTION/ UNIVERSITY
1.	Matriculation						
2.	Intermediate						
3.	Bachelors						
4.	Masters						
5.	M.Phil/ MS						
6.	PhD						
7.	Any Other						

*Attested copy of all documents along with certificate of distinction (if any) must be attached

2. EMPLOYMENT RECORD (Start from current position)

S.No	Name of Institute / Organization	Period		Total Period of Service		Designation & BPS	Job Description (Teaching / Research / Admin)	Permanent / Temporary/ Contract/ Fixed Pay
		From	To	Years	Months			
1								
2								
3								
4								
5								

Total Experience: Years _____ Months _____ Days _____

**Attach experience certificate of employment*

3. RESEARCH PAPERS:

Attach list of Research Papers as per specimen and attested photocopy of title of journal with each research paper, clearly indicating impact factor publications (if any)

S#	Title of Research Paper	Name of Journal	Date of publication	Principal/ co-author	Impact Factor
1					
2					
3					
4					
5					
6					
7					
8					
9					

**Attach additional sheet if required*

4. RESEARCH PROJECTS:

S#	Title of Research Project	Contribution to Project (PI / Co. PI)	Funding/ Sponsoring agency	Status of project (Completed/Secured, etc)	Total cost of project
1					
2					
3					
4					
5					

**All documents relating to research project including approval and sponsor letter must be attached*

5. DETAILS OF TRAININGS/WORKSHOPS

S#	Name of Institution	Type of Training	Period		Certificate or Diploma obtained
			From	To	
1					
2					
3					
4					

6. COUNTRIES VISITED

S#	Name of Country	Duration	Purpose of Visit
1			
2			
3			

8. REFERENCES:

- i. _____

- ii. _____

9. LIST OF ATTESTED DOCUMENTS ATTACHED

DECLARATION:

I hereby declare that all the entries in this proforma and all the additional particulars (if any) furnished along with it are true to the best of my knowledge and belief. I understand that any misrepresentation of the facts in it shall result in the rejection of my application, and if an appointment has been accepted, dismissal from the service.

Dated : _____

Signature of applicant

SCRUTINY COMMITTEE
(FOR OFFICE USE ONLY)

FOR OFFICE USE ONLY			
S.No	Name & Designation	Status	Signatures
1.		Convener	
2.		Member	
3.		Member	
4.		Member	
Recommendations of the Scrutiny Committee			
(Tick the status✓)		Eligible / Ineligible	
(Reason for ineligibility):			