

Application Form Checklist

Name: Mr./Miss/Mrs. _____

S/O, D/O, W/O: _____

Post Applied for: _____

THE DOCUMENTS MUST BE ATTACHED IN THE FOLLOWING ORDER

S #	LIST OF CERTIFICATES/DOCUEMNTS AVAILABLE	
1.	<ul style="list-style-type: none"> • Demand Draft • Application Form • CV/Resume • Copy of CNIC • Copy of Certificate of PRC(Form-D) • Copy of Certificate of Domicile • Four Attested Photographs 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
2.	<p><u>QUALIFICATION CERTIFICATES</u> POST-DOCTRATE DEGREES</p> <ul style="list-style-type: none"> • Ph.D Degree Certificate 	<input type="checkbox"/>
3.	<p>MASTERS DEGREE</p> <ul style="list-style-type: none"> • Degree Certificate • Pass Certificate (if required) • Marks Certificate/Transcript 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
4.	<p>BACHELORS DEGREE</p> <ul style="list-style-type: none"> • Degree Certificate • Pass Certificate (if required) • Marks Certificate/Transcript 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
5.	<p>INTERMEDIATE/HSC/A-LEVELS/OTHER RELEVANT QUALIFICATION</p> <ul style="list-style-type: none"> • Degree Certificate 	<input type="checkbox"/>
6.	<p>MATRICULATION/SSC/O-LEVELS/OTHER RELEVANT QUALIFICATION</p> <ul style="list-style-type: none"> • Degree Certificate 	<input type="checkbox"/>
7.	<p>PROFESSIONAL CERTIFICATES (IF REQUIRED)</p> <ul style="list-style-type: none"> • PEC (for Engineering only) • PMC (for Doctors only) • Others 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Note: Separate sheet(s) must be used for any additional information

**APPLICATION FORM FOR TEACHING/
NON-TEACHING POSITIONS**

PHOTOGRAPH

DD/Challan No: _____

Date: _____

Bank: _____

I am applying for the post of _____ in response to your advertisement which appeared in the Newspaper _____ dated _____.

I) PERSONAL INFORMATION.

NAME: _____

FATHER'S NAME: _____

C.N.I.C No: _____

MOBILE NO: _____

E-MAIL ADDRESS: _____

DATE OF BIRTH: _____

DOMICILE/ DISTRICT: _____

MARITAL STATUS: _____

NATIONALITY: _____

RELIGION: _____

REG# WITH REGULATORY BODY _____
(if applicable)

POSTAL ADDRESS: _____

Note: Please also fill up postal address in the proforma; copy Attached.

II) ACADEMIC/PROFESSIONAL QUALIFICATION:

a) Academic (Starting from last Institution attended)

Degree/Certificate	Years (From-To)	Institution	Specialization	CGPA/Grade/ Division
Ph.D				
Master				
Bachelor				
Others				

b) Professional Qualification:

Course/Certificate	Institution	Year	Score/Grade

c) **Computer Literacy**

Give below the details of the programming languages or software applications you can proficiently handle.

- a)
- b)
- c)

III) **EXPERIENCE (Starting from last job).**

Name of Post	Basic Pay Scale (if applicable)	Organization	Service period From:	Service period To:

NOTE: Please attach additional sheet(s) to mention other relevant information separately attested photocopies of all certificates are to be attached herewith.

IV) **PUBLICATIONS (if applicable)**

Give the list of publications, if any, on the separate sheet (s), by using the following sequence for each category of publication.

- 1. Research Papers/Articles
- 2. Books

Date: _____

Yours Sincerely

Place: _____

Signature _____

Name _____

V)

MUST BE FILLED BY THE APPLICANT

<p>Name _____</p> <p>Fathers name _____</p> <p>Postal address _____</p> <p>_____</p> <p>_____</p> <p>Tel _____</p> <p>Mobile _____</p> <p>Name of the post applied for _____</p> <p>_____</p>	<p>Name _____</p> <p>Fathers name _____</p> <p>Postal address _____</p> <p>_____</p> <p>_____</p> <p>Tel _____</p> <p>Mobile _____</p> <p>Name of the post applied for _____</p> <p>_____</p>
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<p>Name _____</p> <p>Fathers name _____</p> <p>Postal address _____</p> <p>_____</p> <p>_____</p> <p>Tel _____</p> <p>Mobile _____</p> <p>Name of the post applied for _____</p> <p>_____</p>	<p>Name _____</p> <p>Fathers name _____</p> <p>Postal address _____</p> <p>_____</p> <p>_____</p> <p>Tel _____</p> <p>Mobile _____</p> <p>Name of the post applied for _____</p> <p>_____</p>
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<p>Name _____</p> <p>Fathers name _____</p> <p>Postal address _____</p> <p>_____</p> <p>_____</p> <p>Tel _____</p> <p>Mobile _____</p> <p>Name of the post applied for _____</p> <p>_____</p>	<p>Name _____</p> <p>Fathers name _____</p> <p>Postal address _____</p> <p>_____</p> <p>_____</p> <p>Tel _____</p> <p>Mobile _____</p> <p>Name of the post applied for _____</p> <p>_____</p>
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