



Application form checklist

Name: Mr./Miss/Mrs. _____

S/O, D/O, W/O: _____

Post Applied for: _____

THE DOCUMENTS MUST BE ATTACHED IN THE FOLLOWING ORDER

| S # | LIST OF CERTIFICATES/DOCUEMNTS AVAILABLE | |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | <ul style="list-style-type: none">• Demand Draft• Application Form• CV/Resume• Copy of CNIC• Copy of Certificate of PRC(Form-D)• Copy of Certificate of Domicile• Four Attested Photographs | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| 2. | <u>QUALIFICATION CERTIFICATES</u> POST-DOCTRATE DEGREES <ul style="list-style-type: none">• Ph.D Degree Certificate | <input type="checkbox"/> |
| 3. | MASTERS DEGREE <ul style="list-style-type: none">• Degree Certificate• Pass Certificate (if required)• Marks Certificate/Transcript | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| 4. | BACHELORS DEGREE <ul style="list-style-type: none">• Degree Certificate• Pass Certificate (if required)• Marks Certificate/Transcript | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| 5. | INTERMEDIATE/HSC/A-LEVELS/OTHER RELEVANT QUALIFICATION <ul style="list-style-type: none">• Degree Certificate | <input type="checkbox"/> |
| 6. | MATRICULATION/SSC/O-LEVELS/OTHER RELEVANT QUALIFICATION <ul style="list-style-type: none">• Degree Certificate | <input type="checkbox"/> |
| 7. | PROFESSIONAL CERTIFICATES (IF REQUIRED) <ul style="list-style-type: none">• PEC (for Engineering only)• PMC (for Doctors only)• Others | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |

Note: Separate sheet(s) must be used for any additional information

**APPLICATION FORM FOR TEACHING/
NON-TEACHING POSITIONS**

PHOTOGRAPH

DD/Challan No: _____

Date: _____

Bank: _____

I am applying for the post of _____ in response to your advertisement which appeared in the Newspaper _____ dated _____.

I) PERSONAL INFORMATION.

NAME: _____

FATHER'S NAME: _____

C.N.I.C No: _____

MOBILE NO: _____

E-MAIL ADDRESS: _____

DATE OF BIRTH: _____

DOMICILE/ DISTRICT: _____

MARITAL STATUS: _____

NATIONALITY: _____

RELIGION: _____

REG# WITH REGULATORY BODY _____
(if applicable)

POSTAL ADDRESS: _____

Note: Please also fill up postal address in the proforma; copy Attached.

II) ACADEMIC/PROFESSIONAL QUALIFICATION:

a) Academic (Starting from last Institution attended)

| Degree/Certificate | Years (From-To) | Institution | Specialization | CGPA/Grade/ Division |
|--------------------|-----------------|-------------|----------------|-------------------------|
| Ph.D | | | | |
| Master | | | | |
| Bachelor | | | | |
| Others | | | | |

b) Professional Qualification:

| Course/Certificate | Institution | Year | Score/Grade |
|--------------------|-------------|------|-------------|
| | | | |
| | | | |
| | | | |

c) **Computer Literacy**

Give below the details of the programming languages or software applications you can proficiently handle.

- a)
- b)
- c)

III) **EXPERIENCE (Starting from last job).**

| Name of Post | Basic Pay Scale (if applicable) | Organization | Service period From: | Service period To: |
|--------------|---------------------------------|--------------|----------------------|--------------------|
| | | | | |
| | | | | |
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NOTE: Please attach additional sheet(s) to mention other relevant information separately attested photocopies of all certificates are to be attached herewith.

IV) **PUBLICATIONS (if applicable)**

Give the list of publications, if any, on the separate sheet (s), by using the following sequence for each category of publication.

- 1. Research Papers/Articles
- 2. Books

Date: _____

Yours Sincerely

Place: _____

Signature _____

Name _____

V)

MUST BE FILLED BY THE APPLICANT

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Name _____</p> <p>Fathers name _____</p> <p>Postal address _____</p> <p>_____</p> <p>_____</p> <p>Tel _____</p> <p>Mobile _____</p> <p>Name of the post applied for _____</p> <p>_____</p> | <p>Name _____</p> <p>Fathers name _____</p> <p>Postal address _____</p> <p>_____</p> <p>_____</p> <p>Tel _____</p> <p>Mobile _____</p> <p>Name of the post applied for _____</p> <p>_____</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Name _____</p> <p>Fathers name _____</p> <p>Postal address _____</p> <p>_____</p> <p>_____</p> <p>Tel _____</p> <p>Mobile _____</p> <p>Name of the post applied for _____</p> <p>_____</p> | <p>Name _____</p> <p>Fathers name _____</p> <p>Postal address _____</p> <p>_____</p> <p>_____</p> <p>Tel _____</p> <p>Mobile _____</p> <p>Name of the post applied for _____</p> <p>_____</p> |
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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Name _____</p> <p>Fathers name _____</p> <p>Postal address _____</p> <p>_____</p> <p>_____</p> <p>Tel _____</p> <p>Mobile _____</p> <p>Name of the post applied for _____</p> <p>_____</p> | <p>Name _____</p> <p>Fathers name _____</p> <p>Postal address _____</p> <p>_____</p> <p>_____</p> <p>Tel _____</p> <p>Mobile _____</p> <p>Name of the post applied for _____</p> <p>_____</p> |
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