

(ON LETTERHEAD OF ORGANIZATION)

Date: _____

Company Secretary
3rd Floor, Evacuee Trust Complex,
Agha Khan Road,
F-5/1
Islamabad.

Sub: Consent/Eligibility Declaration to act as Director on Board of Universal Service Fund

I, the undersigned, hereby give my consent to act as Director on the Board of **Universal Service Fund** (hereinafter “**USF**”) pursuant to Section 167 of the Companies Act, 2017.

I declare that I am a fit and proper person to become a Director of USF in terms of Fit and Proper Criteria as laid down in Public Sector Companies (Corporate Governance) Rules 2013 and Associations with Charitable and Not for Profit Objects Regulations, 2018

I further declare that I am not disqualified to become a Director in terms of section 172 of the Companies Act, 2017.

Furthermore, I shall comply with the above-mentioned rules, regulation and discharge my duties with the best of my abilities.

Yours truly,

(Signature)

FULL NAME _____
(IN BLOCK LETTERS)

Official Stamp: _____

(ON LETTERHEAD OF ORGANIZATION)

Company Secretary
Universal Service Fund
3rd Floor, Evacuee Trust Complex,
Agha Khan Road,
F-5/1
Islamabad.

Date:

Sub: Nomination for USF Board of Directors

Dear Sir,

With reference to your advertisement, we hereby nominate Mr/Ms **[Insert name and designation]**, to represent **Mobile Cellular Licensees** on the Board of Directors of Universal Service Fund . Profile of Mr/Ms **[Insert name]** is enclosed.

With regards.

Yours truly,

(Signature)

FULL NAME _____
(IN BLOCK LETTERS)

Designation: _____

Seal/Stamp of Organization

(ON LETTERHEAD OF ORGANIZATION)

Company Secretary
Universal Service Fund
3rd Floor, Evacuee Trust Complex,
Agha Khan Road,
F-5/1
Islamabad.

Date:

Sub: Nomination for USF Board of Directors

Dear Sir,

With reference to your advertisement, we hereby nominate Mr/Ms **[Insert name of proposed director and designation]**, to represent **Fixed Line Licensees** on the Board of Directors of Universal Service Fund. Profile of Mr/Ms **[Insert name]** is enclosed.

With regards.

Yours truly,

(Signature)

FULL NAME _____
(IN BLOCK LETTERS)

Designation: _____

Seal/Stamp of Organization

Photograph

UNIVERSAL SERVICE OF FUND

Information to be provided by the Nominee for the Office of
Director of the Company

1 Profile

- 1.1 Name in Full including former name:
- 1.2 Father's/Husband's Name
- 1.3 Nationality
- 1.4 NIC No/Passport No
- 1.5 Contact details:
 - 1.7.1 Residential Address
 - 1.7.2 Business Address
 - 1.7.3 Telephone Number
 - 1.7.4 Mobile Number
 - 1.7.5 Fax Number
 - 1.7.6 Email address

Date: _____

Signature

[To be filed on stamp paper of requisite value duly verified by an Oath Commissioner]

- **The Companies Act, 2017**
- **Public Sector Companies (Corporate Governance) Rules, 2013**
- **Associations with Charitable and Not for Profit Objects Regulations, 2018**

AFFIDAVIT / UNDERTAKING

I, Mr./Miss./Mrs. (name of proposed director) son/daughter/wife of (father/husband name), resident of _____ holder of CNIC/Passport No _____, do hereby state on solemn affirmation as under:-

- (a) That I am eligible to act as a Director of Universal Service Fund (hereinafter") according to fit and proper criteria specified in the Rules and Regulations and in the Act;
- (b) That I have sufficient skills, expertise and resources for attainment of objects of USF;
- (c) That I or any of my related/connected person have no conflict of interest with USF of whatsoever nature.
- (d) That I am not serving as director in more than five Public Sector/listed companies simultaneously. Presently I am director in following company(ies):
- (e) That I am aware of the duties and powers under the rules and relevant law(s) and the Company's Memorandum and Articles of Association.
- (f) That my name is borne on the register of National Taxpayers and my National Tax Number is _____;
- (g) That I have not been convicted by any court of competent jurisdiction as an undischarged insolvent/defaulters in payment of loan to banking company, a Development Financial Institution (DFI) or a Non-Banking Finance Company, or being a member of Stock Exchange have not been declared defaulter by it;
- (h) That I have never been convicted of any fraud or breach of trust or of an offence involving moral turpitude by a court of law.
- (i) That I shall not offer or accept any payment, bribe, favor, or inducement which might influence or appear to influence my decisions and actions.

In case of any subsequent change, I shall inform USF accordingly if I am elected as Director of the Company.

Deponent

Dated: _____

**To be Attested by an Oath
Commissioner under his Seal**

Witness to the above:

Signature: _____

Name: _____

NIC: _____

Address: _____

Documents Checklist

Sr.No	Document Title	YES	NO
1	Cover Letter		
2	Copy of CNIC/Passport		
3	2 Passport size photographs		
4	Detailed CV/Bio Data		
5	Consent to act as Director.		
6	Nomination letter from organization		
7	Affidavit/Undertaking		
8	Certificate of completion of Directors Training Program (if completed)		