



GATEWAY TO NATIONAL PROSPERITY

PORT QASIM AUTHORITY

BIN QASIM, KARACHI – 75020

SAY NO TO CORRUPTION

JOB OPPORTUNITIES

PORT QASIM AUTHORITY INVITES APPLICATIONS FROM SUITABLE CANDIDATES FOR APPOINTMENT TO THE FOLLOWING POSTS ON CONTRACT BASIS FOR A PERIOD OF TWO (02) YEARS (EXTENDABLE):

S.#	Name and Scale of the Post	No. of Posts	Prescribed Educational Qualification and Experience	Domicile	Max. Age Limit
1.	Manager (Human Resource Management) BPS-19	1	MBA in Human Resources / At least 2 nd Class Master's Degree in Public Administration / Social Sciences 12 years experience in personal administration in a Govt./ Semi Govt. / large Commercial Organization of repute.	KPK	45 Years
2.	Manager (Industrial Relations) BPS-19	1	Atleast 2nd Class Master's Degree in Administrative / Social Sciences or LLB with Diploma in Industrial and Labour laws. 12 years experience in Industrial Relation in a Govt. / Semi Govt./ large Commercial Organization of repute.	Balochistan	45 Years
3.	Manager (Cargo Operations) BPS-19	1	At least 2 nd Class Master's Degree in Economics / Statistics / MBA (Marketing) 12 years experience in cargo handling in a port / shipping company or any Govt. / Semi Govt. / Private Organization.	Punjab	45 Years
4.	Pilot / Tug Commander (BPS-19)	5	Master Mariner (Foreign-going Ships) duly endorsed under STCW Convention-1995. At least two (02) years command experience on Board / Sea-going vessels.	Punjab = 2 KPK = 1 Merit = 1 GB/FATA = 1	45 Years
5.	Manager (Mechanical) BPS-19	1	At least 2 nd Class Bachelor's Degree in Mechanical Engineering. Registered with Pakistan Engineering Council as Professional Engineer. 12 years relevant experience in a Govt. / Semi Govt. / large Engineering Organization of repute.	Punjab	45 Years

6.	Manager (Anti Encroachment Cell) BPS-19	1	At least 2 nd Class Master's Degree in Social Sciences / MBA 12 years experience in security functions in a Govt. / Semi Govt. large commercial organization of repute <u>OR</u> Retired Armed Force Officer of Rank Lt. Col / equivalent.	Punjab	45 Years
7.	Senior Medical Officer (BPS-19)	1	M.B.B.S registration with PMDC 12 years experience in relevant field.	Merit	45 Years
8.	Deputy Manager (Estate) BPS-18	2	Atleast 2 nd Class Master's Degree in Social Sciences / 2 nd Class Bachelor's Degree in Civil Engineering / Architecture. Registered with Pakistan Engineering Council as a professional engineer and 2 nd Class Law Graduate. 05 years experience in relevant field.	Merit=01 Punjab=01	40 Years
9.	Deputy Manager (Survey / Land Survey) BPS-18	1	At least 2 nd Class Bachelor's Degree in Civil Engineering. Registered with Pakistan Engineering Council as Professional Engineer. 05 years survey experience in a Govt. / Semi Govt. / Large Engineering Organization of repute.	Punjab	40 Years
10.	Operation Room Officer (BPS-18)	2	Atleast 2 nd Class Master's Degree with Statistics / Economics / Commerce or First Mate of foreign-going ship or certificate of competency (Deck Officer) Class-II. 05 years sea experience.	Balochistan=01 GB/FATA = 01	40 Years
11.	Dredging Inspector (BPS-18)	1	First mate of foreign-going ship or certificate of competency (Deck Officer) Class-II or Second-Class engineer or certificate of competency (Second Engineer Officer) Class-II. 05 years sea experience.	Balochistan	40 Years
12.	Executive Engineer (Development) BPS-18	1	Atleast 2 nd Class Bachelor's Degree in Civil Engineering. Registered with Pakistan Engineering Council as Professional Engineer and computer literate. 05 years relevant experience in a Govt. / Semi Govt./ Large Engineering Organization of repute.	Punjab	40 Years
13.	Senior I.T Officer (BPS-18)	1	Master's Degree in Computer Science / Master's in Information Technology 05 years experience in relevant field.	Sindh (R)	40 Years

14.	Deputy Manager (Legal / Contract) BPS-18	1	Atleast 2 nd Class Law Graduate and computer literate. 05 years experience as an Advocate or in registration, finalization and execution of leases / contract in a Govt. / Semi Govt. / large commercial organization of repute.	Merit	40 Years
15.	Fire Fighting Officer (BPS-18)	1	Atleast 2 nd Class Bachelor's Degree / Station Fire Officers Certificate course from Civil Defence Academy, Lahore / Islamabad. 03 years experience in firefighting departments of Govt. / Semi Govt. / large Commercial Organization of repute.	Sindh (R)	40 Years
16.	Assistant Public Relations Officer (BPS-17)	1	Atleast 2 nd Class Master's Degree in Journalism / International Relations and computer literate. 05 years experience in public relation in a Govt. / Semi Govt. / large commercial organization of repute.	Sindh (U)	30 Years
17.	Assistant Manager (Internal Audit) BPS-17	1	MBA (Finance) / M.Com 03 years experience in relevant field.	Merit	30 Years
18.	Assistant Manager (Imports) BPS-17	1	MBA (Marketing / M.Com) 03 years experience of Cargo handling in International Port / Shipping Company Clearing & Forwarding Company of repute.	KPK	30 Years
19.	Assistant Manager (Software Development) BPS-17	1	M.C.S or M.I.T with programming skills. 03 years experience in programming in Govt. / Semi Govt. / large Commercial Organization of repute.	Merit	30 Years

SUBMISSION OF APPLICATIONS:

1. Applications on the following prescribed form enclosing attested copies of educational and post qualification relevant experience certificates, along with two (02) passport size photographs and detailed CV must reach to the office of Director (HRM), Port Qasim Authority, Bin Qasim, Karachi - 75020, through courier service within 15 days from the date of publication of this advertisement.
2. Only short listed candidates will be called for test/interview.
3. Only post-qualification, experience of the candidate shall be considered.
4. No TA/DA will be allowed for test/interview.
5. Relaxation in age will be considered as per rules applicable in PQA.
6. Minorities and women quota will be observed as per rules.
7. The Authority reserves the right to cancel the process of hiring partially or completely.
8. The Authority reserves the rights to increase or decrease the number of post(s).

9. Applicants serving in Government/Semi Government departments or autonomous bodies are required to apply through proper channel with NOC of their organization concerned.
10. Incomplete applications and those received after due date will not be considered.
11. Candidates who wish to apply for more than one post should send their applications in a separate envelope clearly mentioned the names of post on envelopes.
12. Applications submitted by hand will not be entertained.
13. The contract appointment shall be extendable for further period, subject to satisfactory performance. The appointee shall have no right to claim regularization against respective post(s)

For further details, please contact:

Director (HRM)

Ph: 021-99272167 & 99272223

(SHAHNAWAZ MANGRIO)
SECRETARY

APPLICATION FORM PORT QASIM AUTHORITY KARACHI

Name of Post _____

Name of Applicant _____

Father's Name _____

CNIC No. _____ Date of Birth _____

Domicile _____ Domicile District _____

Postal Address _____

Permanent Address _____

Cell No. _____, _____ Email _____

Academic Qualification:

Name of Institute / University	Degree / Program	Percentage / Division	Passing Date (dd.mm.yyyy)

Professional Qualifications / Certifications:

Name of Institute	Name of Training / Course / Certificate	From (dd.mm.yyyy)	To (dd.mm.yyyy)

Experience:

Name of Organization	Rank / Post Held	From (dd.mm.yyyy)	To (dd.mm.yyyy)	Total Experience Days, Months & Years

Date: _____

Signature of Applicant