**Sample Credit and Collection Manager CV Template by** [**jobz.pk**](http://www.jobz.pk/)

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**Objective**

To work as a Credit and Collection Manager for a large retail, airline or manufacturing company

**Professional Experience**

**2006– Present: Credit and Collection Manager, Usman & Associates, Peshawar**

* Ensure accurate cash application through a lockbox process, management of general ledger system, cash posting, and processing of credit and wired payments.
* Recommend approve of credit terms for accredited suppliers and vendors.
* Investigate delinquent accounts and schedule them for processing
* Coordinate collection effort with 3rd party collectors when called for

**Skills**

* Strong organizational, managerial, supervisory and multitasking competence
* Excellent verbal and written communication as well as interpersonal skills to interact with buyers

**Achievements**

Cited by management in the years 2010 -2011 for high turnover of accounts receivable collection

**Education Detail:**

2005 – 2007:  MBM, Oxford University

2004:  Passed Certified Public Accountant licensure.

2000 – 2003: BS Accounting, University of Brighton, UK

**Reference**

Can be provided upon request