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| **Moon Ali Moon** |
| **Pakistani ▪ Date of birth : 28 June, 1999** |

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| **Contact** |
| **Cell # : 92 300 9999 999****e-mail :** **moonalimoon@jobz.pk** |

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| **Address** |
| Dheri Hassanabad Rawalpindi Cantt, Pakistan  |

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| **Profile** |
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| **Objective** | I am seeking a position within the Sales and Marketing department or as a Computer Operator/Data Entry Operator.  |
| **Availability** | From May, 2012 |

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| **Computer Skills** |
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| MS Office | SPSS Statistical Software | Hardware , Software Installation  | Inpage |
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| **Education** |
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| **2007 to 2009** | **F.A 2nd Div (Sociology, Civics)** Rawalpindi board |
| **2010 to 2012** | **Bachelors, Result Awaiting (Sociology and Civics)**Punjab University |
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| **Work Experience** |
| 3 years experience in Whole Sale Trade and Client Dealing.2 years working experience as Office coordinator and Data Entry Operator at Skills International, a travel agency. |

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| **Activities and Interests** |
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| **Internet** | **, Badminton, Cricket** |
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| **Languages** |
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| **Urdu**  | **English**  | **Punjabi**  |

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