

# FEDERAL PUBLIC SERVICE COMMISSION

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Islamabad, Thursday the 2<sup>nd</sup> May, 2019

## Consolidated Advertisement No. 5/2019

Intending candidates may apply on-line upto **20<sup>th</sup> May, 2019** for the following vacancies. Also visit FPSC's website for details mentioned in the General Instructions to the candidates.

99. Case No.F.4-50/2019-R (5/2019). **RESEARCH OFFICER (BS-17)**, TEMPORARY, LIKELY TO BECOME PERMANENT, NUTRITION SECTION, MINISTRY OF PLANNING, DEVELOPMENT AND REFORM. **MINIMUM QUALIFICATION:** Second Class or Grade 'C' Master's Degree or equivalent qualifications in Human Nutrition/ Food Technology/ Bio-Chemistry (Nutrition) or Home Economics (with specialization in Human Nutrition). **MAXIMUM AGE:** 32 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES=ONE (1).** **DOMICILE/ QUOTA:** Punjab. (Both male and female candidates are eligible).

**NOTE:** - Upper age limit is relaxable by 10 years for disabled candidates on submission of disability certificate issued by the Competent Authority i.e. concerned Provincial Councils for Rehabilitation of Disabled Persons (PCRD).

**Closing date.....20.5.2019**

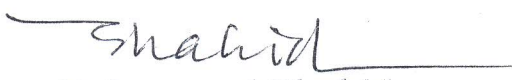
100. Case No.F.4-66/2019-R (5 /2019). **ASSISTANT PRIVATE SECRETARY (BS-16)**, PERMANENT, SECRETARIAT TRAINING INSTITUTE, ESTABLISHMENT DIVISION. **MINIMUM QUALIFICATION:** (i) Second Class or Grade 'C' Bachelor's degree from a University recognized by HEC. (ii) Minimum shorthand speed: 100 w.p.m. and typing speed: 50 w.p.m. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES=ONE (1).** **DOMICILE/ QUOTA:** Punjab. (Both male and female candidates are eligible).


**Note:** Computer literacy means proficiency in M.S Office (M.S Word, Power Point & Excel).

**Closing date.....20.5.2019**

101. Case No.F.4-92/2019-R (5/2019). **DRAFTSMAN-CUM-ARTIST (BS-16)**, TEMPORARY, LIKELY TO CONTINUE, FEDERAL PUBLIC SERVICE COMMISSION. **MINIMUM QUALIFICATION/ EXPERIENCE:** Second Class or Grade 'C' Bachelor's Degree in Fine Arts or equivalent qualification from University recognized by HEC. OR (i) Second Class or Grade 'C' Bachelor's Degree from University recognized by HEC. (ii) One (1) year Diploma/ Certificate in Fine Arts/ Commercial Arts/ Draftsmanship/ Drawing. OR (i) Intermediate with one (1) year Diploma/ Certificate in Graphic Arts/ Drawing. (ii) Three (3) years post qualification experience in Graphics Arts/ Designing. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES=ONE (1).** **DOMICILE/ QUOTA:** Punjab. (Both male and female candidates are eligible).

**Closing date.....20.5.2019**

  
**Muhammad Shahid**  
Assistant Director

  
**M. AHMAD HASSAN KHAN**  
Deputy Director/DB  
Federal Public Service Commission  
Islamabad



102. Case No. F.4-93/2019-R (5/2019). **PSYCHOLOGIST (BS-18), TEMPORARY, LIKELY TO CONTINUE, FEDERAL PUBLIC SERVICE COMMISSION.** **MINIMUM QUALIFICATION:** Second Class or Grade 'C' Master's Degree in Psychology or Applied Psychology or equivalent qualification from a University recognized by HEC. **EXPERIENCE:** Five (5) years post qualification experience in any of the following fields. (i) **Research.** Research experience of carrying out empirical research in one of the fields/ areas i.e. Psychometrics, or Clinical, or Test Construction and Measurement or Personnel Selection or Job analysis or Counseling. (ii) **Professional.** Experience in Armed Forces or Public Service Commissions or other institutions engaged in work related to selection of personnel or recruitment or Test Construction and Measurement or report writing. (iii) **Teaching.** Teaching experience in one of the fields/ areas i.e. Psychometrics or Clinical or Test Construction and Measurement or Organizational/ Personnel Psychology or Counseling Psychology. Teaching experience should be at post graduate level. **AGE LIMIT:** 24-35 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES=ONE (1).** **DOMICILE/ QUOTA: Punjab (Women quota).**

**NOTE:**

(I) Must qualify the written test in the areas. (a) Theory and practice of test development/construction and related research. (b) Use and interpretation of Psychological tests for assessment and evaluation in various fields. (c) Application of Statistical methods, Experimental designs and research Methodology in Psychology. (d) Essentials of conducting and writing of research reports.

(II) Professional experience in report writing means the experience in interpretation of Psychological Tests and preparation of reports on the basis of Psychological Tests.

Closing date.....20.5.2019

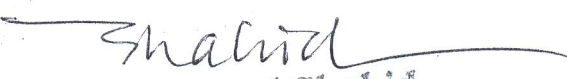
103. Case No.F.4-99/2019-R (5/2019). **ASSISTANT PRIVATE SECRETARY (BS-16), TEMPORARY, LIKELY TO CONTINUE, MINISTRY OF PLANNING, DEVELOPMENT AND REFORM.** **MINIMUM QUALIFICATION:** (i) Second Class or Grade 'C' Bachelor's degree from a University recognized by HEC. (ii) Minimum shorthand speed: 100 w.p.m. and typing speed: 50 w.p.m. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES =TWENTY SIX (26).** **DOMICILE/ QUOTA: Merit=One, Punjab = Eleven (Open merit=Eight, Women quota=Two and Minorities/Non-Muslims quota=One), Sindh(Rural) = Three (Open merit=Two and Women quota=One), Sindh(Urban) = Four, Khyber Pakhtunkhwa=Two, Balochistan= Two, GBFATA=Two and AJK= One. (Both male and female candidates are eligible).**

**Note:** Computer literacy means proficiency in M.S Office (M.S Word, Power Point & Excel).

Closing date.....20.5.2019

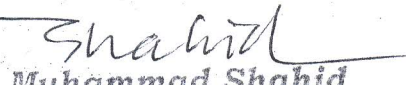
104. Case No.F.4-114/2019-R (5/2019). **DEPUTY DIRECTOR (NGOs & PRIVATE SECTOR) (BS-18), PERMANENT, MINISTRY OF CLIMATE CHANGE.** **MINIMUM QUALIFICATION:** Second Class or Grade 'C' Master's Degree or equivalent in Social Work/ Sociology/ Anthropology/ Business Administration. **EXPERIENCE:** Five (5) years post qualification experience of work in a responsible position equivalent to gazetted scale in the field of Social Work/ Sociology/ Anthropology in dealing with NGOs/ Private Sector Social Work Organizations in Government/ Semi Government/ Reputable Private Organization. **AGE LIMIT:** 25-35 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES=ONE (1).** **DOMICILE/ QUOTA: Sindh(Rural).** (Both male and female candidates are eligible).

Closing date.....20.5.2019

  
Muhammad Shahid  
Assistant Director



105. Case No.F.4-126/2019-R (5/2019). **DIRECTOR LEGAL AFFAIRS (BS-20), TEMPORARY LIKELY TO CONTINUE INDEFINITELY, DIRECTORATE OF LEGAL AFFAIRS OF PAKISTAN RAILWAYS, (RAILWAY BOARD), MINISTRY OF RAILWAYS. MINIMUM QUALIFICATION/ EXPERIENCE:** (i) LL.M degree or Barrister-at-Law from a University/ Institute recognized by HEC. (ii) Fifteen (15) years post qualification experience as an Advocate of Supreme Court/ High Courts. (iii) Computer literate in Microsoft Word, Excel and Spreadsheet. OR (i) Second Class or Grade 'C' LL.B degree from a University/ Institute recognized by HEC. (ii) Seventeen (17) years post qualification experience as an Advocate of Supreme Court/ High Courts. (iii) Computer literate in Microsoft Word, Excel and Spreadsheet. **AGE LIMIT:** 37-45 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES=ONE (1).** **DOMICILE/ QUOTA:** Punjab. (Both male and female candidates are eligible).  
**Closing date.....20.5.2019**
106. Case No.F.4-127/2019-R (5/2019). **ASSOCIATE PROFESSOR (MALE) (BS-19), PERMANENT, FEDERAL GOVERNMENT EDUCATIONAL INSTITUTIONS (CANTT/ GARRISON), MINISTRY OF DEFENCE. MINIMUM QUALIFICATION/ EXPERIENCE:** Ph.D. Degree in the relevant subject with eight (8) years post qualification teaching and administrative experience at College/ University level. OR M.Phil Degree in the relevant subject with ten (10) years post qualification teaching and administrative experience at College/ University level. OR Second Class or Grade 'C' Master's Degree in the relevant subject with twelve (12) years post qualification teaching and administrative experience at College/ University level. **CATEGORIES:** (A) ENGLISH=ONE, (B) COMPUTER SCIENCE=ONE, (C) MATHEMATICS=ONE, (D) BIOLOGY= ONE AND (E) CHEMISTRY=ONE. **AGE LIMIT:** 32-40 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES= FIVE (5).** **DOMICILE/ QUOTA:** Punjab=Two, Sindh (Urban)=One, Balochistan=One and AJK=One.  
**NOTE:** - Candidates must clearly indicate in their online application form the category (A) to (E) for which they apply. Submit separate online application and separate fee be paid for each category.  
**Closing date.....20.5.2019**
107. Case No.F.4-129/2019-R (5/2019). **LAND ACQUIRING OFFICER (BS-16), PERMANENT, NATIONAL HIGHWAYS & MOTORWAY POLICE, MINISTRY OF COMMUNICATIONS. MINIMUM QUALIFICATION:** Three (3) years post Matric Diploma in Civil Technology. **EXPERIENCE:** One (1) year post qualification experience of Land Acquisition matters/ Civil Technology. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES=ONE (1).** **DOMICILE/ QUOTA:** Sindh (Rural). (Both male and female candidates are eligible).  
**Closing date.....20.5.2019**
108. Case No.F.4-130/2019-R (5/2019). **DEPUTY DIRECTOR (URDU STENOGRAPHY) (BS-18), PERMANENT, SECRETARIAT TRAINING INSTITUTE, ISLAMABAD, ESTABLISHMENT DIVISION. MINIMUM QUALIFICATION/EXPERIENCE:** (i) Second Class or Grade 'C' Bachelor's degree with Urdu as one of the subject from University recognized by HEC. (ii) Minimum shorthand speed: 100 w.p.m. and typing speed: 40 w.p.m. with 90% accuracy (iii) Certificate in Urdu Stenography from a recognized Institution. (iv) Ten (10) years post qualification functional/ instructional experience of Urdu Stenography. **AGE LIMIT:** 25-35 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab. (Both male and female candidates are eligible).  
**Note:-** Typing test would be held on Computers through relevant Urdu Softwares.  
**Closing date.....20.5.2019**

  
**Muhammad Shahid**  
 Assistant Director




**IMPORTANT INSTRUCTIONS FOR SUBMISSION OF APPLICATIONS**

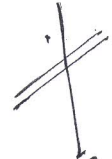
1.	<p><b><u>Observance of General Instructions:</u></b></p> <p>In all cases eligibility of the candidates shall be determined as per Commission's policy laid down in General Instructions displayed at FPSC's Website. Candidates are advised to go through the said General Instructions to update themselves before applying.</p>
2.	<p><b><u>Procedure to apply:</u></b></p> <p>(i) All applications must be submitted online through FPSC's website <a href="http://www.fpsc.gov.pk">www.fpsc.gov.pk</a>.</p> <p>(ii) Candidates may edit on-line applications only once within the closing date in order to rectify any error/ omission etc.</p> <p>(iii) Information claimed in on-line application form will be treated as final.</p> <p>(iv) Subsequent claims of experience, earlier not given in on-line form, are considered afterthought and an attempt to become eligible. Such subsequent claims shall not be accepted.</p> <p>(v) Detailed <b>General Instructions</b>/ guidelines to apply online are available on the website.</p> <p>(vi) No hardcopy of online application is required from the applicants.</p> <p>(vii) Those applicants who do not have access to internet facility, are allowed to submit their applications <b><u>on or before the closing date</u></b>, addressed to Secretary FPSC on <b><u>plain paper</u></b> giving detailed particulars in the light of prescribed conditions for the post applied for, intimating difficulties in submission of online applications. Such applications will be accepted subject to approval of the Commission.</p>
3.	<p><b><u>Application Fee:</u></b></p> <p>(i) The rate of fee for various posts is:- <b>BS-16 &amp; 17 = Rs. 300/- ; BS 18= Rs. 750/- ; BS-19 = Rs. 1200/- ; BS-20 and above= Rs. 1500/-</b></p> <p>(ii) The fee may be deposited on or before the closing date in the nearest Government treasury or in a branch of National Bank of Pakistan or in a State treasury authorized to transact business on behalf of Government under head "<b><u>C02101-ORGANS OF STATE EXAMINATION FEE REALIZED BY FPSC</u></b>". Bank draft / Cheque/ Postal Order is not acceptable</p> <p>(iii) Original T.R may be preserved and provided to the supervisory staff at the time of test/ examination at the Center given in Admission Certificates. Photocopy or Bank Scroll is not acceptable.</p> <p>(iv) T.R may not be sent to FPSC in advance but provided at the time of test/ exam or when asked for.</p>
4.	<p><b><u>Relaxation in Upper Age Limit:</u></b></p> <p>Maximum age limit as prescribed under the Recruitment Rules shall be relaxed in pursuance of initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993 (as amended from time to time). The detail is given at para-6 of General Instructions available at FPSC's website <a href="http://www.fpsc.gov.pk">www.fpsc.gov.pk</a></p>
5.	<p><b><u>Shortlisting criteria for interview:</u></b></p> <p>The candidates will be shortlisted for interview as per policy of the Commission contained in para -16 (A,B&amp;C) of General Instructions.</p>

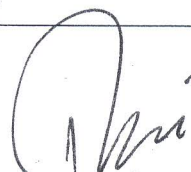
  
**Muhammad Shahid**  
 Assistant Director



6.	<p><b>Documents required from the candidates:</b></p> <p>(i) After the test/ exam, on the basis of results, the candidates who are on higher merit positions in respective quota would be asked to furnish the attested copies of requisite documents viz: <b>two photographs, Matric, Intermediate certificates, Bachelor's, Master's, M.Phil, Ph.D Degrees, CNIC, Experience Certificate (where required)</b> showing nature of job/ detailed job description issued by an authorized officer of the Ministry/Division/Department concerned, <b>Domicile Certificate, Departmental Permission Certificate (in case of government servant)</b> as well as <b>Original TR (in non-test cases)</b> etc. <u>within 15 days of the Notice from FPSC by post, SMS and E-mail.</u></p> <p>(ii) Wherever an equivalence of the required degree is to be claimed by a candidate, an equivalence certificate issued by HEC may be furnished to FPSC to authenticate the claim.</p> <p>(iii) Experience from Firms/ Companies/ Institutions/ Organizations/ Banks/ NGOs etc., will be accepted if these are well known nationally or internationally, have appropriately been registered/ incorporated with concerned government department/ institution for doing business, maintain office (s) and have proper registration number/ Reference number, where applicable.</p> <p>(iv) The candidates who fail to furnish the requisite documents within <u>stipulated time or furnish incorrect/incomplete information, their candidature shall be liable to rejection.</u> Therefore, they are advised to keep their documents ready for submission to FPSC by the due date.</p> <p>(v) From requisition of documents it should not be presumed that the candidate has been shortlisted for interview as his/her eligibility is to be determined in view of documents and merit position.</p>
7.	Eligibility of the candidates in all respects shall be reckoned upto the closing date.
8.	<p><b>Admission Certificate:</b></p> <p>Admission Certificate for Screening (MCQ's Test) for, <b>BS-16 &amp; 17 posts</b> and Written (Descriptive Test) for <b>BS-18 &amp; above posts</b>, will be placed on the website of FPSC i.e. <u>www.fpsc.gov.pk</u> on <b>15<sup>th</sup> July, 2019</b>. Candidates are advised to frequently visit this website for the updates. They will be intimated through SMS as well. However, no information in this regard shall be sent through post.</p>
9.	<p><b>Conduct of Test:</b></p> <p>(i) It will be mandatory for the candidates to bring <b>original CNIC, Treasury Receipt and downloaded copy of Admission Certificate</b> at the time of Screening/ Written Test.</p> <p>(ii) <b>Without original Treasury Receipt candidates would not be allowed entry in the Examination Hall. Photocopy of T.R/ Bank Scroll would not be accepted. Candidates are advised to preserve the original T.R so as to avoid any inconvenience at the time of entry in the Examination Halls.</b></p> <p>(iii) The Screening (MCQ)/Written (Descriptive) Test for Consolidated Advt. No. 5/2019 will tentatively be held from <b>28<sup>th</sup> July, 2019</b> onwards. Such tests can however be conducted earlier also in case of limited number of candidates.</p> <p>(iv) For the post of Assistant Private Secretary (BS-16) and Deputy Director (Urdu Stenography) (BS-18), candidates will be called for Test at <b>Islamabad, Lahore, Karachi, Peshawar and Quetta</b> centers only, if sufficient number of candidates at each center are available.</p> <p>Only those who qualify the Typing Test will be allowed to appear in Shorthand &amp; Computer literacy tests.</p>
10.	<b>Change of Centre:</b> No request for change of centre shall be entertained.
11.	<b>Closing Date</b> for submission of applications is <b>Monday, 20<sup>th</sup> May, 2019.</b>

  
**Muhammad Shahid**  
 Assistant Director

  
**AHMAD HASSAN KHAN**  
 Deputy Director/OB A  
 Federal Public Service Commission  
 Islamabad

  
**TAHIR IQBAL**  
**EXECUTIVE DIRECTOR GENERAL**  
**FEDERAL PUBLIC SERVICE COMMISSION**