



Islamabad, the , 2019

EMAIL: fpssc@fpssc.gov.pk

Website: www.fpsc.gov.pk

For further correspondence please quote the above Letter Number and indicate the post applied for and address it to Secretary, FPSC, Islamabad, by designation and not by Name.

UAN: 051-111-000-248
 051-9205075-Ext. 243
 Fax: 051-9203410

NOTICE FOR SUBMISSION OF DOCUMENTS.

SUBJECT: - RECRUITMENT TO THE POST OF STAFF WELFARE OFFICER (LADY) (BS-17) NAVAL HEADQUARTERS, MINISTRY OF DEFENCE.

With reference to online application the following candidate whose Name & Roll No. have been given below are advised to furnish the **attested copies (with name stamp of attestation officer) of requisite documents as mentioned in Column No.4, within 15 days of placement of this Notice on FPSC website through Registered Post/Courier**, i.e. up to. 23.8.2019 to determine their eligibility. It may however, be understood that asking of requisite documents should not be inferred that the candidate have been shortlisted and their eligibility in all respects in terms of advertised conditions shall be determined after scrutiny of their documents.:-

S.No	Roll No	Name	Documents required
1.	00015	Shaherbano	- Bio-data form duly signed and filled in completely (copy enclosed) - Two Photographs. - Computerized National Identity Card (CNIC). - Matric (showing date of birth) & Intermediate Certificates issued by Secretary, BISE. - Second class or Grade 'C' Master's Degree in Social Work/ Sociology/ Anthropology. <u>EXPERIENCE</u> Two (2) years post qualification experience in Social/ Welfare Works. - Experience Certificate with Job description and exact dates as per detailed Experience Format (Annex-A) (available on FPSC's website). - Experience from Firms / Companies/ Institutions /Organizations /Banks / NGOs etc., will be accepted if these are well known nationally or internationally, have appropriately been registered/ incorporated with concerned government department/ institution for doing business, maintain office (s) and have proper registration number / reference number, where applicable. - Transcripts/ DMCs etc. showing Grade/ Class and date of declaration of results and above degrees (if any). - In case of Govt. Servant, Original Departmental Permission Certificate (DPC) complete in all respects with exact date of appointment and domicile accepted on FPSC's prescribed DPC form (available on FPSC's website) to be signed by Head of the Department / Division / Ministry (official stamp must be affixed). - Self Domicile Certificate (SDC)
2.	00017	Yasmeen	
3.	00025	Bushra	
4.	00041	Maryam	
5.	00052	Saima	
6.	00055	Sanam Sadique	
7.	00057	Shahana	
8.	00086	Paras	
9.	00095	Shazia	
10.	00097	Sumera	

They are cautioned that requisitioning of the documents for determination of their eligibility shall not vest any right in them for the post until they are shortlisted on the basis of merit and relevant Provincial / Regional quota. In case the candidates failed to submit their documents within stipulated period, candidature for the captioned post shall stand rejected and no alibi or excuse shall be entertained subsequently

(ADNAN ABBASI)
 Assistant Director (T&S)

Copy to:-

1. Website Manager (IT), FPSC Islamabad for uploading on website.