



## درخواست فارم

**PASTE  
PHOTO**  
تصویریست کریں

**FOR**  
**Pakistan Tobacco Board (PTB) (334)**  
**Ministry of Commerce**

**(Application Form with incomplete personal data or information will not be entertained)**

1. FULL NAME پورا نام Write all in CAPITAL												A	B	C
2. FATHER's NAME والد کا نام Write all in CAPITAL												X	Y	Z
3. GENDER جنس	MALE <input type="checkbox"/>	FEMALE <input type="checkbox"/>	4. DATE OF BIRTH پیدائش کی تاریخ			d	d	.	m	m	.	y	y	y

5. CNIC NUMBER قومی شناختی کارڈ نمبر					-							-	
6. CNIC NUMBER Re-enter					-							-	
7. MOBILE NUMBER موبائل فون کا نمبر	(+92)		0	3		-							8

9. E-MAIL ADDRESS	
10. PERMANENT ADDRESS Write all in CAPITAL مستقل پتہ	

11. DOMICILE PROVINCE ریاست گاہ کا صوبہ	Province	12. DOMICILE DISTRICT ریاست گاہ کا ضلع	District
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13. RELIGION <b>مذهب</b>	MUSLIM مسلم <input type="checkbox"/>	NON MUSLIM غير مسلم <input type="checkbox"/>	14. DISABILITY <b>معذوری</b> (Please attach Medical Certificate)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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15. CURRENT OCCUPATION موجودہ پیشہ	GOVERNMENT SERVANT (Please attach signed/ stamped NOC)	<input type="checkbox"/>	PRIVATE SERVICE	<input type="checkbox"/>	IF JOBLESS	<input type="checkbox"/>	IF EX-SERVICEMAN	<input type="checkbox"/>
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16. ORPHAN <span>یتیم</span>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, please write down guardian's name with CNIC#										

**A. POST SELECTION** پوسٹ / پوسٹ منتخب کریں  
(Please mark only one post) (براہ کرم صرف ایک پوسٹ کو منتخب کریں)

01. Assistant Chemist (BPS-17) <input type="checkbox"/>	02. LDC (BPS-09) <input type="checkbox"/>
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**Please do not damage this form by folding it and complete it with CAPITAL letters**

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**(334)**

براہ کرم اس فارم کو فولڈ کر کے ڈیمج نہ کریں، اور بڑے لیٹرز کے ساتھ مکمل کریں

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**B. QUOTA SELECTION**

Merit ☐

**C. SPECIAL ALLOCATION SELECTION (IF ANY)**

(Please attach relevant documents as proof)

Disabled Person Only ☐

**D. DESIRED TEST CENTER**

(PTS will decide your final test center)(Please mark only one box (برائے مہربانی صرف ایک باکس منتخب کریں))

Islamabad <input type="checkbox"/>	Lahore <input type="checkbox"/>	Karachi <input type="checkbox"/>	Quetta <input type="checkbox"/>
Peshawar <input type="checkbox"/>			

"Subject to number of candidates"

**D1. SPECIAL INSTRUCTIONS FROM DEPARTMENT OR ORGANIZATION**

1. In terms of Establishment Division O.M. No. 9/2/91-R-5 dated 28-11-2000 the upper age limit is further relaxable by five years over and above the prescribed age limit.
2. Candidates already in Government Service should apply through proper channel. Advance copies and incomplete applications will not be entertained.
3. The candidates fulfilling the requisite qualification, age and experience etc. may send their applications on the prescribed format to Pakistan Testing Service (PTS) within 15 days of publishing of this advertisement. Candidates must bring original certificates/documents at the time of interview. Candidates can download application/challan form from PTS website (www.pts.org.pk).
4. Applicants should indicate the center of their choice where they intend to appear for the test i.e. Islamabad, Lahore, Karachi, Peshawar and Quetta.
5. Applications submit only Disable persons.
6. Only short listed candidates will be called for test/interview.
7. No TA/DA will be admissible for appearing in the tests/interview.

**E. AGE SELECTION & MARITAL STATUS DATA**

(Please mark only one box (برائے مہربانی صرف ایک باکس منتخب کریں))

Age 18-25 <input type="checkbox"/>	Age 25-35 <input type="checkbox"/>	Age 35-45 <input type="checkbox"/>	Age 45-50 <input type="checkbox"/>
Single <input type="checkbox"/>	Married <input type="checkbox"/>	Divorced <input type="checkbox"/>	Widow <input type="checkbox"/>

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### F. ACEDMIC / QUALIFICATION SELECTION DATA

(Please complete it properly سے بھریں اور مناسب طریقے سے مکمل کریں)

Certificate /Degree Level	Degree Title	Year Passing	Obtained Marks / CGPA	Total Marks / CGPA	%age	Division	Institute/Board/University
SSC / O-Level (10 Years)							
HSSC / DAE / A-Level (12 Years +)							
Bachelors (14 Years)							
Bachelors/BS (16 years)							
Masters (16+ years)							
M-Phil/MS							
Ph.D							

### G. OTHER CERTIFICATION / DIPLOMA / COURSE / COMPUTER SKILLS DATA

(Please complete it properly سے بھریں اور مناسب طریقے سے مکمل کریں)

Certificate /Diploma Level	Institution Name	Name of Diploma/Course & Certificate	Duration		Total Duration
			From	To	
Certificate					
Diploma					
Course					
Computer Skills					

### H. JOB / PROFESSIONAL EXPERIENCE DATA

(Please complete it properly سے بھریں اور مناسب طریقے سے مکمل کریں)

S.No#	Organization / Employer Name	Position (Working as)	Job Duration Write only Month & Year		Total Period Of Experience
			From	To	
1					
2					
3					
4					
5					
6					

If more (experience or qualification) to mentioned, kindly attached another page 3A, next to page 3 & sign.

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## GENERAL INSTRUCTIONS

## GENERAL INSTRUCTION FOR APPLICATION FORM TESTING

Please fill this form as per instructions give below:

- Application form is free of charge and it's not for sale.
- Application form received after due date will not be considered.
- Application form which is incomplete or submitted by hand will not be entertained.
- Applicant age shall be calculated from the closing date of application.
- Candidates must attach clear photocopy of their CNIC (NADRA).
- Computer literacy is a must for all position except support staff.
- Applications carrying incorrect information shall be instantly rejected.
- Candidate should bring their original testimonials at the time of interview.
- Original signed letter from your employer stating name, position, salary, duration of employment, address and contact numbers of employer if already in job or jobless.
- Candidates should also attach photocopies of all supporting documents if required or mentioned in the advertisement {e.g. (SSC/Intermediate certificates recognized by board),(Degrees recognized by HEC), Domicile, Local Certificate or NOC etc.} in A4-sized (8.27" x 11.69")
- Candidature could be determined on the basis of applicants' personal data, domicile, qualification, professional experience and performance in test/s to be conducted by P.T.S.
- No TA / DA would be admissible for test/interview. However, test & interview is devised by the employer within their legal criteria & policy. Hence, only shortlisted candidates will be intimated for test, exam or interview.
- Please make sure that if any other person attempts to take the test, exam or interview in your place, both you and such person will be liable to prosecution. And details relating to the situation will be forwarded to the relevant employer and appropriate regulatory authorities.
- In case of any bogus/ false information or criminal record, selection shall stand withdrawn/cancelled immediately.
- Disabled persons in females, orphans, minorities or non-Muslims are encouraged to apply.
- Employer has right to alter/cancel the test, post, position and distribution of advertised vacancies.
- Deposited Test Fee is non-refundable / nor-transferable.

## CHECK LIST

- ☐ I have signed & thumb my application form.
- ☐ I have provided all the information required.
- ☐ I have attached the copy of my NADRA CNIC.
- ☐ I have paid & attached the fee challan form.

## UNDERTAKING BY THE CANDIDATE

By signing below and submitting this Form, I \_\_\_\_\_ s/d/w of \_\_\_\_\_ do hereby declares that I have read General Instructions, and the information I am providing in this form is accurate & true to my knowledge. In case of any information comprise herein found at any stage to be conceal, missing, untrue, false or forged, my candidature can be cancelled at any stage (even after employment, if so revealed later), and I shall be liable to any legal action against me. And I am using P.T.S. as Service Provider only so P.T.S. will not stand liable for what I have signed in this form & result I obtain in after selection or test.

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**Date & Left Thumb Impression**

**Candidate's Signature**

**HELP LINE**  
**051 111 111 787**  
**www.pts.org.pk**

BY POST MAIL


To,  
**PAKISTAN TESTING SERVICE**  
PTS Head Quarter, 3rd Floor, Adeel Plaza,  
Fazal-e-Haq Road, Blue Area, ISLAMABAD.


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If payment made through following transaction, mark checker box and attach proof of payment.

Online ☐Mobile Paisa ☐Bank ☐

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 <b>Bank Deposit Slip (PTS Copy)</b> <b>Pakistan Tobacco Board (PTB) (334)</b> <b>Ministry of Commerce</b>		<b>Branch Name:</b>  <b>Branch Code:</b>  <b>Payment Date:</b>			
<b>United Bank Limited</b>  A/C Title: Pakistan Testing Service (Pvt) Ltd-MCA <b>UBL A/C Number: 225701041</b>		<b>Habib Bank Limited</b>  A/C Title: Pakistan Testing Service (Pvt) Ltd-MCA <b>HBL A/C Number: 0042-79916572-03</b>			
Please note: 1. Desired Bank Stamp is required on the Deposit Slip or attach electronic receipt with deposit Slip. 2. Send Original Deposit Slip (PTS Copy) & application to PTS Office within due date.					
Applicant Full Name		Bank Charges Or/If/Any Other Applicable Charges	30-	Amount in words PKR	Thirty Rupees Only
Father's Name		Test Fee	145-	Amount in words PKR	One hundred & forty five Rupees Only
Mobile Number		Deposited Amount	PKR 175-		
CNIC Number (FRC, CRC or PV#)		Total Fee	175-	Amount in words PKR	One hundred & seventy five Rupees only
Post/Position Applied (Only for One Position)		Applicant's Signature		Cashier's Stamp	

 <b>Bank Deposit Slip (Bank Copy)</b> <b>Pakistan Tobacco Board (PTB) (334)</b> <b>Ministry of Commerce</b>		<b>Branch Name:</b>  <b>Branch Code:</b>  <b>Payment Date:</b>			
<b>United Bank Limited</b>  A/C Title: Pakistan Testing Service (Pvt) Ltd-MCA <b>UBL A/C Number: 225701041</b>		<b>Habib Bank Limited</b>  A/C Title: Pakistan Testing Service (Pvt) Ltd-MCA <b>HBL A/C Number: 0042-79916572-03</b>			
Please note: 1. Desired Bank Stamp is required on the Deposit Slip or attach electronic receipt with deposit Slip. 2. Send Original Deposit Slip (PTS Copy) & application to PTS Office within due date.					
Applicant Full Name		Bank Charges Or/If/Any Other Applicable Charges	30-	Amount in words PKR	Thirty Rupees Only
Father's Name		Test Fee	145-	Amount in words PKR	One hundred & forty five Rupees Only
Mobile Number		Deposited Amount	PKR 175-		
CNIC Number (FRC, CRC or PV#)		Total Fee	175-	Amount in words PKR	One hundred & seventy five Rupees only
Post/Position Applied (Only for One Position)		Applicant's Signature		Cashier's Stamp	

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