



18 January, 2022

(For Further Correspondence, quote the above letter number and address to the Secretary, FPSC)

NOTICE FOR SUBMISSION OF DOCUMENTS

Subject:- RECRUITMENT TO THE POST OF SUPERVISOR/ ACCOUNTANT (ZAKAT & BAIT-UL-MAL SECTION) (BS-16), AFIC/ NIHD, MINISTRY OF DEFENCE

Dear Candidate,

Referring online applications and subsequent appearance in Screening (MCQ) Test for the subject post, following candidates are advised to furnish **BIO-DATA along with attested copies (with name stamp of attestation officer) of requisite documents as mentioned below, within 15 days of placement of this Notice on FPSC website, through Registered Post/Courier to determine their eligibility.** It may however, be understood that asking of requisite documents should not be inferred that the candidate have been shortlisted for interview and their eligibility in all respects in terms of advertised conditions shall be determined after scrutiny of their documents:

- Bio-data** form duly signed and filled-in completely (copy enclosed)
- Two latest **Photographs** (Passport size).
- Valid Computerized National Identity Card (**CNIC**).
- Self **Domicile** Certificate (SDC).
- Secondary School Certificate (**SSC**)/Matric (showing date of birth) and Higher Secondary School Certificate (**HSSC**)/ Intermediate issued by Secretary, Board of Intermediate and Secondary Education. In case of 'O' Level and 'A' Level an equivalence certificate from Inter Board Committee of Chairmen (IBCC).
- Second Class or Grade 'C' Master's degree in Accounting and Finance/ Commerce/ Economics/ Business Administration or equivalent qualification from a University recognized by HEC OR (i) Second Class or Grade 'C' Bachelor's degree in Accounting and Finance/ Commerce / Economics/ Business Administration or equivalent qualification from a University recognized by HEC (ii) Two (2) years post qualification experience in the field of Account and Finance.
- Degree(s) and Transcripts/ Result-Cards/ DMCs showing duration of study period, with **proof** of CGPA/ Grade/ Class and **Result Declaration Date**, issued by Controller of Examination from a University recognized by Higher Education Commission to determine eligibility.
- Wherever an equivalence of the required degree is to be claimed by a candidate, an equivalence certificate issued by HEC may be furnished to FPSC to authenticate the claim.
- In case of **Government Servant**, Original Departmental Permission Certificate (**DPC**) showing exact date of appointment and domicile on FPSC's prescribed format (available on FPSC's website) duly signed and stamped by Head of the Department/ Division/ Ministry (Official stamp must be affixed).
- In case of **UNDERTAKING** provided by the candidate at the time of examination, Original **Treasury Receipt (TR)** being application fee deposited on or before the closing date of the advertisement in the Government treasury or in a branch of National Bank of Pakistan or in a State treasury, authorized to transact business on behalf of Government.

LIST OF CANDIDATES FOR DOCUMENTS SUBMISSION

S. No.	Roll No.	Name of Candidate(s)	Domicile	Date of Birth
1.	000015	Asim Sarfraz	Punjab	4.3.1994
2.	000017	Ghulam Mohi-ud-Din	Punjab	6.4.1995
3.	000024	Kausar	Punjab	30.11.1989
4.	000051	Tayyab Ali	Punjab	5.1.1994
5.	000081	Ghulam Murtaza	Punjab	12.12.1989
6.	000092	Khizer Hayat	Punjab	27.7.1988
7.	000098	Mohsin Kabir	Punjab	15.9.1991
8.	000112	Muhammad Rashid	Punjab	27.1.1993
9.	000118	Muhammad Usman	Punjab	4.10.1994
10.	000137	Awais Mushtaq	Punjab	15.1.1995

2. Eligibility of the candidates shall be determined as per Commission's policy laid down in General Instructions displayed at FPSC's Website. Candidates are advised to go through the said General Instructions to update themselves. The candidates will be shortlisted for interview as per **applicable policy of the Commission**. Eligibility of the candidates in all respects shall be **reckoned up to the closing date**.

3. Candidates are cautioned that requisitioning of the documents for determination of eligibility shall not vest any right in them for the post until they are shortlisted on the basis of advertised merit and relevant Provincial / Regional quota as per policy of the Commission. In case any of the candidates **failed to submit** these documents along with Bio-data within stipulated period, their candidature for the captioned post shall stand **rejected** and no alibi or excuse shall be entertained subsequently.

(Naseem Mustafa)
Assistant Director (T&S-F)

Copy to: Website Manager (IT), FPSC HQs, Islamabad (for uploading on FPSC website www.fpsc.gov.pk).